

Meeting Notes

Project	A6 TO MANCHESTER AIRPORT RELIEF ROAD				
Job No		Date of Meeting	23/10/17	Meeting No	PB27
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Location of Meeting	Directorate Meeting Room, Fred Perry House				
Time of Meeting	14:00 hrs				
Subject of Meeting	Programme Board No 27				
Persons present including representation					
Mark Glynn	Strategic Head of Place Management SMBC				
Bob Morris	TfGM				
Sue Stevenson	A6MARR PD				
Graham Martin	A6MARR Client PM				
Susan Wood	Stockport Council				
Bill Gifford	Carillion Morgan Sindall				
Bill Edwards	A6MARR ECC PM				
Apologies:					
Caroline Simpson	A6MARR SRO				
Paul Davies	Cheshire East Council				
Kim Dorrington	Manchester City Council				
Steve Warrener	TfGM				
John Sherrington	TfGM				
Distribution of notes to					
As above plus					
David Davies	SMBC – A6MARR Design Manager				
Paul Swann	Manchester City Council				
Andrew Ross	Cheshire East Council				
Richard Paver	Greater Manchester Combined Authority				

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	<p>NOTES & ACTIONS <i>To be read in conjunction with the Board Report</i></p> <p>Minutes of Previous Meeting</p> <p>The meeting agreed to the following additions proposed by AB were said by AB:-</p> <p>26.2 AB emphasised the additional cost that would be incurred if the material had to be moved at a later date once road finishing activities were underway / completed.</p> <p>26.13 AB agreed that a significant number of stats diversions were done but they were not all complete and were still delaying the works.</p> <p>26.14 AB added that CMS had written to the PM identifying a number of errors and omissions in the PMAs and also pointed out that dispute was not the only course of action. The contract clearly permits the PM to change his mind.</p> <p>Actions from Previous meetings</p> <p>Road Naming Agreement from CEC and MCC to be confirmed prior to SMBC approaching the Palace to seek permission for the A6MARR to be called Queen Elizabeth Way.</p> <p>Governance</p> <p>27.1 Current message on completion remains Spring 2018. Discussions ongoing between SMBC/TfGM and CMS concerning commercial issues and firming up on date for completion.</p> <p>Cost Control & Finance</p> <p>27.2 Project team continue to review overall cost profile against project budget.</p> <p>27.3 Monthly payment application continue to be submitted to TfGM / GMCA. No issue to report.</p> <p>27.4 DfT quarterly submission continue to be submitted with Spring 2018 completion.</p> <p>27.5 Review of estimate for Part 1 Claims has been undertaken by LSH and confirmed budget allocation is adequate.</p> <p>27.6 Land acquisition and associated costs reviewed in the period and confirmed to be within budget.</p> <p>27.7 Funding DfT allocation fully used up. Remaining expenditure drawn down from non DfT sources.</p>					
					PD / KD	
					To note	
					To note	
					To note	

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27.8.	<p>Risk Quarterly review of project risk register took place 23rd September 2017. Next review is scheduled for December. .</p>					To note
27.9	<p>ECC Project Manager's Report Health Safety & Welfare Within the period covered by the report there had been 2,186,557 hours worked without a reportable accident. However after the report had been issued to Board members the site incurred its first RIDDOR when a tractor driver broke his ankle when getting out of his vehicle.</p>					BG / AB
27.10	<p>CMS are undertaking a investigation of the circumstances of the accident and will report back at the Board meeting.</p>					
27.11	<p>Environment No environmental incidents in the period</p>					To note
27.12	<p>Programme and progress Current submitted programme for acceptance show completion of 28th August 2018. BG stated that the critical path lies on works to the A34. BE stated that facing works to the Bridge 10 and retaining walls was still to commence but BG stated that this had 30 days float.</p>					
27.13	<p>BE stated that noticeable progress had been made on road works activities particular kerbing subbase trim and commencement of the drainage V channel.</p>					
27.14	<p>Traffic Management Regular monthly traffic management meeting continue to be held. Now that major earthworks operations are complete issues with mud on the road should disappear.</p>					
27.15	<p>Third Party Stakeholders No issues to report</p>					
27.16	<p>Changes in Scope/Commercial There had been delay in the processing of recent payment certificates. BE confirmed that the Approved Project Budget was £114.5m which had been agreed by Programme Board.</p>					BE
27.17	<p>PB agreed that Project Metrics Report should be included in future reports.</p>					
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27.18	<p>Land, Orders and Accommodation Works Brief to be issued for works associated with secondary glazing as noise insulation.</p>					GM
27.19	<p>Communications Community exhibitions are to be held 31st October to 9th November 2017. Local members briefing scheduled for 6th December 2107.</p>					To note
27.20	<p>Complimentary & Mitigation Measures Works have commenced to meet planning conditions.</p>					
27.21	<p>Handover and future maintenance Joint maintenance agreement in preparation by Mott MacDonald.</p> <p>Date of next meeting The next scheduled meeting is 22nd January 2018. Board agreed to see if a December meeting could be scheduled (post meeting note PB meeting arranged for Monday 4th December at 3.30pm).</p>					

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